



#KeyClub23

Lights, Camera, Service! Get ready for your time in the spotlight, because you're officially registered for the 2023 Key Club International Convention Day Pass in Anaheim, California, U.S., July 7. Make connections with Key Club members from around the world, take your service to new levels of impact, get important updates on exciting projects and opportunities from Key Club partners and more! (How does a magical day at Disneyland sound?)

You'll want to hit the ground running when you arrive in Anaheim, so be sure to complete all the required forms for attendance and review the registration materials well before you arrive. **All attendees** must review and sign the **Code of Conduct**. Ask your parent or guardian to complete the **medical authorization form** and the **event publicity waiver and release form**. The forms must be completed and printed copies turned into the registration desk.

Please note: **All attendees, chaperones and members — including adults — must submit the required Code of Conduct, medical authorization and publicity waiver forms.**

Your time on the red carpet is approaching! We're setting the stage for dynamic service, leadership and educational opportunities — and unforgettable magical moments with friends. It's all waiting for you at the 2023 Key Club International Convention. See you soon in Anaheim!

Get convention updates at keyclub.org/convention.



KEY CLUB WOULD LIKE TO THANK



Erika's Lighthouse



Red carpet ready

The Key Club International dress code will be in effect during all official meetings of the convention as noted in the convention program. All participants are expected to abide by the dress requirements.

BUSINESS PROFESSIONAL/BUSINESS CASUAL

Wear a dressy outfit or bring your best business casual outfit. Dress shirt or polo, slacks, neck tie, sport or suit coat, dress or skirt with appropriate shoes.

RESTRICTIONS

At no time will any clothing with inappropriate language or graphics be allowed. Any shirts, shorts or skirts deemed to be of inappropriate length will not be allowed. Remember to wear your name badge for all convention events.

IMPORTANT FORMS

MEDICAL FORM AND CODE OF CONDUCT

To protect you in case of an emergency, Key Club International requires a medical authorization form for each attendee. The form, which is included, should be completed by your parent/guardian and signed by your parent/guardian and you. Turn in this and any other forms to the registration desk.

Attendees under the age of 21 will not be permitted to attend any part of the convention without submitting the completed and signed medical release form.

By signing the medical form, you also are agreeing to abide by the attached Code of Conduct at all Key Club events. The Code of Conduct can also be found at keyclub.org/convention.

PUBLICITY WAIVER

Be sure to review the event publicity waiver and release form. You and your parent/guardian must sign this form before you can participate in convention activities.

BADGE REGISTRATION

Complete forms should be turned in at the registration desk on the second floor 8:30-10 a.m.

Schedule

FRIDAY, JULY 7

8:30-9:30 a.m.	Registration
9-9:45 a.m.	Workshop Block #3
10-11:45 a.m.	Service project
Noon-2 p.m.	Leadership Luncheon
2:15-3 p.m.	Workshop Block #4
3:15-4 p.m.	Workshop Block #5
4:15-5 p.m.	Game Show
5-7 p.m.	Dinner on your own Recognition Session and keynote by <u>Adam Klein</u>
7:30-9:30 p.m.	Partner Expo
9:30-11:30 p.m.	

DOWNLOAD THE KEY CLUB CONVENTION APP!

If you are registered for convention, you'll have access to our new convention app. It's a great way to help you make the most of your convention experience! Stay up to date about possible schedule changes, take part in daily poll questions, get information about candidates, find venue maps and download resources such as social media frames!

Scan this QR code on your phone or go to my.yapp.us/KEYCLUB to download the app. Use the email that was used to register for the convention to sign up for the app.



Code of Conduct

2023 Key Club International Convention
Anaheim, California, U.S.



Key Club members, adult advisors and invited guests are expected to demonstrate behavior consistent with the high ideals of Key Club and should abide by the provisions of this Code while in attendance at any Key Club International event. Every member will respect the authority of the Sergeant-at-Arms Committee, Key Club administrators and designated staff.

RESPONSIBLE BEHAVIOR

1. All participants are expected to abide by all government laws and regulations.
2. Members must respect the personal property of others as well as the property of any meeting or lodging facility. The placing of signs or messages on the windows of the hotel rooms is prohibited. No material may be affixed to any hotel walls. Any damage caused by a member must be paid for by that member.
3. Members may not possess or consume any alcoholic beverages.
4. Members may not possess or use any drugs or other controlled substance, with the exception of medication prescribed for the attendee.
5. Members may not possess or use tobacco products.
6. Members are expected to abstain from any activity of a sexual nature.
7. Members are expected to not tolerate hazing or any action that creates unnecessary physical or mental discomfort, embarrassment, harassment or ridicule of others.
8. Members may not possess weapons, firecrackers or anything of a dangerous nature or act in any way unbecoming of a Key Club member.

LODGING

1. Members staying in the official hotel must sleep in their assigned rooms.
2. Members should not be in hotel rooms other than their own assigned room.
3. Male and female members may be present together in hospitality suites when an adult chaperone is present.
4. All members are expected to abide by a curfew beginning at 11:30 p.m. and lasting until 5 a.m. No Key Club member shall be allowed on balconies after curfew.
5. Items within this section may be modified by the Key Club International Board with approval of the international administrator.

DRESS CODE

1. All participants are expected to abide by the designated dress code for each session.
2. "Professional" refers to dress shirt, slacks, necktie, sport or suit coat, dress, skirt, blouse and appropriate shoes.
3. "Business Casual" refers to slacks, collared shirt, skirt, skort, blouse or collared shirt and appropriate shoes.
4. "Casual" refers to shorts or jeans, collared shirts, sweatshirts, appropriate T-shirts, skirt, skort or jeans and casual footwear.
5. At no time will any clothing with inappropriate language or graphics be allowed. Any shirts, shorts or skirts deemed to be of inappropriate length will not be allowed.
6. All participants are required to wear name badges for all convention events.

ENFORCEMENT

1. Violations of this Code will result in notification to the respective district administrator and event chaperone, and may include dismissal at the attendee's expense.
2. Violations involving destruction of property, possession, consumption or use of alcoholic beverages or controlled substances will result in dismissal of the attendee from the event.
3. Notification, in writing, will be made by the Key Club international administrator or their representative to the school, Kiwanis sponsor and parents of any member disciplined under this section.
4. These rules are effective as of the time you arrive at this event, until the time you depart.

An adult chaperone for Key Club shall be a Kiwanis member, faculty member, parent, legal guardian or person who is: *in loco parentis*; over the age of twenty-one (21); approved by the school; and registered with and accompanying the Key Club members at the convention. The adult chaperone shall be responsible for the Key Club members assigned to them. The adult chaperone needs to review and abide by Kiwanis Youth Protection policies, obtain a Kiwanis background check and complete youth protection chaperone courses prior to attending the convention. For more youth protection information, visit [kiwanis.org/youthprotection](https://www.kiwanis.org/youthprotection) or email youthprotection@kiwanis.org. Ultimately, each Key Club district administrator shall have authority for all persons in attendance from their respective district.

Authorization Form

Authorization to attend the 2023 Key Club International Convention and Emergency Medical Treatment

Please type or print all information. This form is required for all Key Club members attending designated Key Club International events or activities. The parent, legal guardian or person in loco parentis for the member must complete this form.

<p>Member First Middle initial Last</p> <p>Mailing address</p> <p>City State/province Zip/postal code Nation</p> <p>Key Club Key Club district</p> <p>Gender Student cell phone (.....)</p> <p>Birth date Month Day Year</p>	<p>Chaperone name and cell phone number</p> <p>.....</p> <p><i>Note: An adult chaperone for Key Club shall be a Kiwanis member, faculty member, parent, legal guardian or person who is: in loco parentis; over the age of 21; approved by the school; and registered with and accompanying the Key Club member at the event or activity.</i></p> <p><i>All non-Key Club members over the age of 18 attending the Key Club International convention must have a background check that is conducted by Kiwanis International.</i></p> <p>The complete Kiwanis International Youth Protection policies and procedures can be found online at kiwanis.org/youthprotection.</p>
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Emergency information

In case of emergency, please contact Relationship to member

Phone (.....) Cell phone (.....)

Alternate contact Relationship to member

Phone (.....) Cell phone (.....)

Medical information

Health insurance company Policy number

Group name on insurance coverage

Telephone number or other contact information shown on insurance card

Will your Key Club member be taking any prescription medication or over-the-counter drugs of any type?

If yes, please explain

Has he/she ever been or currently being treated for (circle Yes or No)?

Nervousness? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>	Rheumatic fever? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>	Asthma? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>
Confusion or epilepsy? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>	Cancer or tumors? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>	Diabetes? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>
Heart condition? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>	Headaches? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>	Allergies to medication? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>
High blood pressure? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>	Fainting spells? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/>	

List any allergies or other medical conditions of which we need to be aware

I am the parent or legal guardian for the above-named Key Club member and give my permission for them to attend the convention, conference and/or other event(s) sponsored by Key Club International identified above ("Event"). I have read and understand the Code of Conduct shown on the reverse side of this form, and I understand that a violation of those rules may result in the dismissal of the above-named Key Club member from the Event. I hereby certify that the information provided above is correct.

In the case of medical emergency, I understand that every effort will be made to contact the emergency contacts listed above to obtain permission for proper treatment of the above-named Key Club member. In the event those persons cannot be reached, or time does not permit, I hereby give permission to a licensed physician *or other licensed medical provider* to provide proper treatment, including but not limited to hospitalization, injection, anesthesia and/or surgery, for the above-named Key Club member. On behalf of myself and the above-named Key Club member,

I/we hereby **RELEASE, WAIVE AND FOREVER DISCHARGE** Key Club International and Kiwanis International and their officers, directors, employees, parents and subsidiaries, agents, from any and all claims, liabilities, causes of actions, damages, demands, judgments, executions, liens and costs whatsoever, in law or equity, including, without limitation, liability for death or bodily injuries to any person or damage to any property that I/ we have or may have (i) against medical providers of emergency services under this authorization, or (ii) against Key Club International or Kiwanis International for obtaining medical emergency services for the above-named Key Club member pursuant to this authorization.

Parent or guardian **Signature** **Date**



For the right to enter the event, and for other consideration, I hereby irrevocably permit, authorize and license Kiwanis International (the "Company") and its affiliates, successors and assigns, and their respective licensees, advertising agencies, promotion agencies and fulfillment agencies, and the employees, officers, directors and agents of each and all of them ("Authorized Persons"), to display, publicly perform, exhibit, transmit, broadcast, reproduce, record, photograph, digitize, modify, alter, edit, adapt, create derivative works, exploit, sell, rent, license, otherwise use and permit others to use my name, image, likeness and appearance, voice, biographical information, signature and other personal characteristics and private information and all materials created by or on behalf of the Authorized Persons that incorporate any of the foregoing ("Materials") on a perpetual basis throughout the world and in any medium or format whatsoever now existing or hereafter created, including but not limited to, in and on print publications, electronic, magnetic and optical media, Audio and Audiovisual works, display, point-of-sale and other advertising and promotional materials, press releases, the internet, and in any other mediums for promotional purposes and any purpose, including but not limited to advertising, public relations, publicity, packaging and promotion of the Company and its affiliates and their businesses, products and services, without further consent or royalty, payment or other compensation to me.

I hereby irrevocably transfer and assign to the Company my entire right, title and interest, if any, in and to the Materials and all copyrights in the Materials arising in any jurisdiction throughout the world, including the right to register and sue to enforce such copyrights against infringers. I acknowledge and agree that I have no right to review or approve Materials before they are used by the Company, and that the Company has no liability to me for any editing or alteration of the Materials or for any distortion or other effects resulting from the Company's editing, alteration or use of the Materials. The Company has no obligation to use the Materials or to exercise any rights given by this Agreement.

To the fullest extent permitted by applicable law, I hereby irrevocably waive all legal and equitable rights relating to all liabilities, claims, demands, actions, suits, damages and expenses, including but not limited to claims for copyright or trademark infringement, infringement of moral rights, defamation, invasion of rights of privacy, rights of publicity, intrusion, false light, public disclosure of private facts, physical or emotional injury or distress or any similar claim or cause of action in tort, contract or any other legal theory, now known or hereafter known in any jurisdiction throughout the world (collectively, "Claims") arising directly or indirectly from the Authorized Persons' exercise of their rights under this Waiver and Release and the use and exploitation of the Materials, and whether resulting in whole or in part by the negligence of the Company or any other person, covenants not to make or bring any such Claim against any Authorized Person and forever releases and discharges the Authorized Persons from liability under such Claims.

I represent and warrant to Company that the Authorized Persons' use of the Materials and the rights and license granted hereunder do not, and will not, violate any right of, or conflict with or violate any contract with or commitment made to, any person or entity, and that no consent or authorization from any third party is required in connection herewith. This Agreement constitutes the sole and entire agreement of the parties with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter. If any term or provision of this Agreement is invalid, illegal or unenforceable in any jurisdiction, such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. This Agreement is binding on and shall inure to the benefit of the parties hereto and their respective successors and assigns. All matters arising out of or relating to this Agreement shall be governed by and construed in accordance with the internal laws of the State of Indiana without giving effect to any choice or conflict of law provision or rule (whether of the State of Indiana or any other jurisdiction). Any claim or cause of action arising under this Agreement shall be brought only in the federal and state courts located in Marion County Indiana, and the parties hereby consent to the exclusive jurisdiction of such courts.

Printed Name: _____ Signature: _____ Date: _____

I am the parent or legal guardian of the minor named above. I have the legal right to consent to and, by signing below, I hereby do consent to the terms and conditions of this Publicity Waiver and Release.

Printed Name: _____ Signature: _____ Date: _____